

Senior Warden's Report
July 10, 2023

In the past month I had less activity as senior warden than usual, given a family vacation from June 20 to 27. Nevertheless, here are a few things that were on my agenda:

- Met with **Mother Robin** on June 14.
- Joined Dan Moore, Ruth Horton and Roger Botti for a meeting and parking lot walk-through with Jeff Modora of **JM Paving**, the prospective contractor who may repave St. Brendan's lot.
- Helped with staging St. Brendan's July 9 picnic in Kate's post-surgical absence, with major help from Dan, Ruth, Liz MacDonald and Daniel May. Also made the decision the day before, given nasty weather forecasts, to move the picnic from North Park to the church social hall.
- Had **news briefs** on St. Brendan's activities published in the June 15, 22, 29 and July 6 editions of the Sewickley Herald.

I also took part in other parish activities: attended the second meeting of Ralph Tajak 's Discernment Committee, led a Brendan's Boots walk on Pittsburgh's South Side on June 13, led an Adopt-a-Highway trash cleanup on June 17, watered the Garden of Hope the week of July 2.

PLEASE NOTE: **I will be away** between Saturday, Aug. 5, and Sunday, Aug. 13. Not sure if I will have cellphone or email service.

***** Vestry members are reminded that the diocese requires them to complete the necessary criminal **background checks and online training**. I can direct anyone to the appropriate web links.

Respectfully submitted,

Tom Waseleski
Senior Warden

St. Brendan's Finance Report
July 2023 Meeting
(June 2023 Numbers)

THE BOTTOM LINE

Both **Income** and **Expenses** are a **net positive** against the YTD budget at the end of May 2023, although expenses are nearing closer and closer to the budget amount (St. Brendan's has only spent \$1,560.15 less than YTD budget for expenses at close of April 2023).

Expenses increased substantially between March 2023 (\$13,012.24) and April 2023 (\$26,501.81). I've asked Roger to help explain the jump. I will add details here when I receive them with an updated timestamp.

Fundraising is now tracking less than budget. As a reminder, we have budgeted \$22,500.00 for Fundraising and Events income in 2023. So far we have brought in a total of \$6,521.91.

INCOME

TOTAL INCOME

- June 2023 total income: **\$19,258.55**
- YTD 2023 total income: **\$143,242.78**
- YTD Budget Difference: **\$8,476.84** more than target budget

CONTRIBUTIONS

- June contributions totaled **\$15,830.91**
- YTD contributions are **\$121,296.46**, a net positive of **\$5,320.48** against the YTD budget.

FUNDRAISING

- June 2023 fundraising earnings (after expenses): **\$1,551.75**
- YTD 2023 total fundraising income: **\$7,429.63**
- YTD Budget Different: **\$3,820.31** less than target budget

RENTALS

- June 2023 rental income totaled **\$2,560.00**
- YTD rental income is **\$13,178.00**, a net positive of **\$5,678.00** against the YTD budget.

EXPENSES

TOTAL EXPENSES

- May 2023 total expenses: **\$21,070.44**
- YTD total expenses: **\$135,342.79** which is **under budget** for the year by **\$6,439.37**.

EXPENSES THAT ARE CURRENTLY OVER THEIR INDIVIDUAL YTD BUDGETS

- Pension: **\$472.98**
- Office Supplies: **\$84.65**
- Water: **\$59.48**
- Insurance–Property: **\$2,431.02**
- Maintenance-Equip-Bldg: **\$3,035.42**
- Music Maintenance: **\$258.00**
- Snow/Grass: **\$55.02**
- Copier Lease: **\$107.28**
- Misc.: **\$285.04**

NOTES FROM OUR TREASURER, ROGER BOTTI

- We opened up the two money markets last month at Westview Savings so the reports are a little bit different.
 - The funds in the old passbook savings are in the new money markets as well as the youth checking and parish emergency passbook accounts. They are all tracked separately but are in the same money market account.
 - All the restricted accounts in the other old passbook savings account are also in a new separate money market account.
 - The PCCD checking account has been closed.
 - I am not sure if Katie has closed the old checking account at Keybank yet. I will follow up.

OTHER NOTES

- I reached out to previous members of the Finance Committee (Mary Bertucci, Kevin Boyd, Ellen Groves) to see if they are continuing. I will schedule a meeting with the committee either in July or early August.
- The Audit Committee will need to meet in July or early August as well. I am coordinating that meeting.

Respectfully submitted,
Lauren Ramakrishna

St. Brendan's Episcopal Church
Income and Expense Statement
 GENERAL FUND 01, June 2023

07/08/2023 09:59 PM

Page: 1

	Current Period	Year to Date	Year to Date Budget	YTD Budget Difference	Annual Budget
INCOME					
CONTRIBUTIONS - OPERATING					
Pledge	\$14,880.69	\$114,580.14	\$106,476.00	\$8,104.14	\$212,952.00
Pledge - Past Period	0.00	0.00	499.98	(499.98)	1,000.00
Voluntary Giving	811.22	4,933.32	6,499.98	(1,566.66)	13,000.00
Plate	139.00	1,408.00	2,500.02	(1,092.02)	5,000.00
Special Offering	0.00	375.00	0.00	375.00	0.00
Subtotal Contributions - Operating	15,830.91	121,296.46	115,975.98	5,320.48	231,952.00
FUNDRAISING & EVENTS					
FUND RAISING					
Hol. Arts & Craft Income	500.00	600.00	4,999.98	(4,399.98)	10,000.00
GIFT CARDS					
Gift card sales	2,400.00	10,925.00	22,500.00	(11,575.00)	45,000.00
Cost of gift cards sold	(1,448.25)	(10,424.75)	(21,250.02)	10,825.27	(42,500.00)
Subtotal Gift Cards	951.75	500.25	1,249.98	(749.73)	2,500.00
OTHER FUNDRAISING					
Other fundraising income	100.00	6,640.83	4,999.98	1,640.85	10,000.00
Other fundraising expense	0.00	(886.45)	0.00	(886.45)	0.00
Football Pool Income	0.00	1,000.00	0.00	1,000.00	0.00
Football Pool Expense	0.00	(425.00)	0.00	(425.00)	0.00
Subtotal Other Fundraising	100.00	6,329.38	4,999.98	1,329.40	10,000.00
Subtotal Fundraising & Events	1,551.75	7,429.63	11,249.94	(3,820.31)	22,500.00
INVESTMENT INCOME					
Bank Interest	(684.11)	(660.27)	40.02	(700.29)	80.00
MISCELLANEOUS INCOME					
Miscellaneous Income	0.00	1,998.96	0.00	1,998.96	0.00
RENTAL INCOME					
Rental Income-Other	2,560.00	13,178.00	7,500.00	5,678.00	15,000.00
TOTAL INCOME	19,258.55	143,242.78	134,765.94	8,476.84	269,532.00
EXPENSES					
GENERAL EXPENSES					
SALARIES&RELATED EXPENSE					
SALARIES					
Salary - Priest	\$3,795.66	\$22,778.30	\$22,800.00	\$21.70	\$45,600.00
Salary - Admin. Assistant	2,628.40	15,787.75	16,094.52	306.77	32,189.00
Salary - Music Director	1,295.66	7,778.30	7,800.00	21.70	15,600.00
Salary-Youth & Child Coor	0.00	0.00	5,085.00	5,085.00	10,170.00
Salary - Nursery	120.00	400.00	750.00	350.00	1,500.00
Subtotal Salaries	7,839.72	46,744.35	52,529.52	5,785.17	105,059.00
EMPLOYEE BENEFITS					
Pension	1,004.25	6,025.50	5,552.52	(472.98)	11,105.00
Health & Life Insurance	1,000.00	6,000.00	6,000.00	0.00	12,000.00
Subtotal Employee Benefits	2,004.25	12,025.50	11,552.52	(472.98)	23,105.00
ALLOWANCES					
Car Allowance (Mileage)	5.00	5.00	250.02	245.02	500.00
Continuing Education	0.00	0.00	250.02	250.02	500.00

St. Brendan's Episcopal Church
Income and Expense Statement
 GENERAL FUND 01, June 2023

	Current Period	Year to Date	Year to Date Budget	YTD Budget Difference	Annual Budget
Discretionary Fund	0.00	0.00	124.98	124.98	250.00
Subtotal Allowances	5.00	5.00	625.02	620.02	1,250.00
Employer Taxes	377.02	2,262.13	2,262.48	0.35	4,525.00
Subtotal Salaries&related Expense	10,225.99	61,036.98	66,969.54	5,932.56	133,939.00
OPERATING EXPENSES					
Office Supplies	92.34	334.67	250.02	(84.65)	500.00
Computer-Software	0.00	455.00	850.02	395.02	1,700.00
Postage	0.00	0.00	199.98	199.98	400.00
Internet service	125.00	750.00	775.02	25.02	1,550.00
Bank fees/Safe Deposit	2.00	12.00	30.00	18.00	60.00
Website	0.00	140.43	160.02	19.59	320.00
Communication/Publicity	0.00	190.00	300.00	110.00	600.00
UTILITIES					
Electricity	351.05	2,371.45	2,500.02	128.57	5,000.00
Gas	521.00	3,429.00	3,649.98	220.98	7,300.00
Water	36.21	659.48	600.00	(59.48)	1,200.00
Subtotal Utilities	908.26	6,459.93	6,750.00	290.07	13,500.00
Refuse	67.35	451.45	480.00	28.55	960.00
Insurance-Property	2,202.50	6,607.50	4,176.48	(2,431.02)	8,353.00
Insurance - Emp & Officer	0.00	0.00	179.52	179.52	359.00
Supplies-Building	112.14	746.18	850.02	103.84	1,700.00
Maintenance-Equip-Bldg	673.44	6,535.40	3,499.98	(3,035.42)	7,000.00
Music Maintenance	0.00	408.00	150.00	(258.00)	300.00
Snow/Grass	425.00	3,555.00	3,499.98	(55.02)	7,000.00
Cleaning Service	295.00	1,770.00	1,999.98	229.98	4,000.00
Telephones	82.24	494.25	850.02	355.77	1,700.00
Mortgage pymt--Diocese	0.00	16,552.96	21,063.00	4,510.04	42,126.00
Copier Lease	226.21	1,357.26	1,249.98	(107.28)	2,500.00
Audit & Payroll Service	6.15	71.55	75.00	3.45	150.00
Fire Alarm Monitoring	0.00	0.00	400.02	400.02	800.00
Miscellaneous	205.04	285.04	0.00	(285.04)	0.00
Subtotal Operating Expenses	5,422.67	47,176.62	47,789.04	612.42	95,578.00
PROGRAM					
Altar	0.00	0.00	300.00	300.00	600.00
Worship	273.01	323.02	199.98	(123.04)	400.00
Justice	0.00	240.92	0.00	(240.92)	0.00
MUSIC					
Adult Choir Music	0.00	0.00	30.00	30.00	60.00
Children's Choir Music	0.00	0.00	10.02	10.02	20.00
Subtotal Music	0.00	0.00	40.02	40.02	80.00
EDUCATION					
Christian Ed - Adult	153.43	153.43	100.02	(53.41)	200.00
Education Children	0.00	0.00	250.02	250.02	500.00
Education Youth	0.00	0.00	100.02	100.02	200.00
Vacation Bible School	0.00	0.00	100.02	100.02	200.00
Subtotal Education	153.43	153.43	550.08	396.65	1,100.00

St. Brendan's Episcopal Church
Income and Expense Statement
 GENERAL FUND 01, June 2023

	Current Period	Year to Date	Year to Date Budget	YTD Budget Difference	Annual Budget
Scholarships	1,000.00	1,000.00	0.00	(1,000.00)	0.00
Supply Clergy	0.00	0.00	420.00	420.00	840.00
Evangelism	0.00	0.00	49.98	49.98	100.00
Hospitality	0.00	(99.00)	100.02	199.02	200.00
New Member	0.00	0.00	49.98	49.98	100.00
Welcome Table	0.00	100.00	75.00	(25.00)	150.00
Safety and Security	195.00	464.19	87.48	(376.71)	175.00
Staff Development	0.00	0.00	250.02	250.02	500.00
Subtotal Program	1,621.44	2,182.56	2,122.56	(60.00)	4,245.00
Subtotal General Expenses	17,270.10	110,396.16	116,881.14	6,484.98	233,762.00
ASSESSMENTS					
Diocesan--Assessment	2,072.17	12,433.02	12,433.02	0.00	24,866.00
Diocesan--Growth	145.08	870.48	870.48	0.00	1,741.00
Subtotal Assessments	2,217.25	13,303.50	13,303.50	0.00	26,607.00
CRIES ADVOCACY					
Cries Advocacy	1,583.09	11,643.13	11,597.52	(45.61)	23,195.00
TOTAL EXPENSES	21,070.44	135,342.79	141,782.16	6,439.37	283,564.00
TRANSFERS					
		0.00	0.00	0.00	0.00
Transfer to Other Funds	\$0.00	(\$1,155.00)	\$0.00	\$1,155.00	\$0.00
Transfer from Other Funds	1,000.00	1,000.00	0.00	(1,000.00)	0.00
TOTAL TRANSFERS	1,000.00	(155.00)	0.00	155.00	0.00
EXCESS INCOME/EXPENSES	(\$811.89)	\$7,744.99	(\$7,016.22)	\$14,761.21	(\$14,032.00)

	Current Year
ASSETS	
Checking Main-WVS	\$109,345.91
Checking - Cries - WSB	2,847.54
Checking-Altar Guild-WSB	2,673.53
Checking - Key Bank.	1,000.00
Money Market	
General Savings MM	31,392.74
BFF MM	23,806.21
Parish Emergency MM	10,078.39
Youth MM	5,085.35
Memorial Garden MM	1,955.36
ESL MM	1,980.44
Quilt Raffle MM	860.00
Subtotal Money Market	<u>75,158.49</u>
Restricted MM	81,473.81
INVESTMENTS	
STOCKS & MUTUAL FUNDS	
Vanguard - Scholarship Fd	8,170.66
OTHER ASSETS	
Unsold Gift Cards	<u>1,999.50</u>
Subtotal Assets	<u>282,669.44</u>
TOTAL ASSETS	<u><u>\$282,669.44</u></u>
LIABILITIES	
CURRENT LIABILITIES	
Designated Funding	
DF - Altar Flowers	\$1,444.21
DF - Community of Hope	204.02
DF - Justice	2,267.80
DF - Rental Deposit	190.00
DF - Memorial Garden	1,995.36
DF - Vegetable Garden	519.15
DF - Water Damage 2022	8,259.19
DF - Mission grant	850.00
DF - Quilt Raffle	860.00
DF - Miscellaneous	190.41
Brendan's Friends & Famiy	23,806.21
DF - ESL	1,980.44
DF -Roof Replacement Fun	<u>34,137.32</u>
Subtotal Designated Funding	76,704.11
Clearing account	<u>100.00</u>
TOTAL LIABILITIES	76,804.11
FUND BALANCE	
Fund Balance	<u>\$205,865.33</u>
TOTAL FUND BALANCE	205,865.33

Balance Sheet

Consolidated - July 2023

07/08/2023 10:29 PM

	Current Year
TOTAL LIABILITIES AND FUND BALANCE	<u>\$282,669.44</u>

	Current Year
ASSETS	
Checking Main-WVS	\$106,587.91
Checking - Key Bank.	1,000.00
Money Market	
General Savings MM	31,392.74
BFF MM	23,806.21
Memorial Garden MM	1,955.36
ESL MM	1,980.44
Quilt Raffle MM	860.00
Subtotal Money Market	<u>59,994.75</u>
OTHER ASSETS	
Unsold Gift Cards	<u>1,999.50</u>
Subtotal Assets	<u>169,582.16</u>
TOTAL ASSETS	<u><u>\$169,582.16</u></u>
LIABILITIES	
CURRENT LIABILITIES	
Designated Funding	
DF - Altar Flowers	\$1,444.21
DF - Community of Hope	204.02
DF - Justice	2,267.80
DF - Rental Deposit	190.00
DF - Memorial Garden	1,995.36
DF - Vegetable Garden	519.15
DF - Water Damage 2022	8,259.19
DF - Mission grant	850.00
DF - Quilt Raffle	860.00
DF - Miscellaneous	190.41
Brendan's Friends & Family	23,806.21
DF - ESL	1,980.44
DF -Roof Replacement Fun	34,137.32
Subtotal Designated Funding	<u>76,704.11</u>
TOTAL LIABILITIES	<u>76,704.11</u>
FUND BALANCE	
Fund Balance	<u>\$92,878.16</u>
TOTAL FUND BALANCE	<u>92,878.16</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$169,582.27</u></u>

Accounting Fund Balances

June 2023

Fund	Beginning Balance	Direct Transactions	Income	Expense	Transfer	Ending Balance
01 - GENERAL FUND	93,690.05	0.00	19,258.55	21,070.44	1,000.00	92,878.16
02 - CRIES	3,169.32	0.00	0.00	321.89	0.00	2,847.43
03 - CAPITAL IMPROVEMENT	6,296.51	0.00	0.00	0.00	0.00	6,296.51
04 - ALTAR GUILD FUND	3,305.28	0.00	0.00	631.75	0.00	2,673.53
05 - YOUTH FUND	5,085.35	0.00	0.00	0.00	0.00	5,085.35
07 - SCHOLARSHIP FUND	9,170.66	0.00	0.00	0.00	(1,000.00)	8,170.66
08 - MORTGAGE FUND	18,060.20	0.00	0.00	0.00	0.00	18,060.20
11 - MEMORIAL GARDEN BURIAL	2,291.00	0.00	0.00	0.00	0.00	2,291.00
15 - PARISH EMERGENCY FUND	10,078.39	0.00	0.00	0.00	0.00	10,078.39
18 - MUSIC FUND	2,561.60	0.00	0.00	0.00	0.00	2,561.60
19 - VA - VESTRY CONTINGENCY	43,833.38	0.00	0.00	0.00	0.00	43,833.38
21 - VA - YARD SALE SURPLUS	3,765.78	0.00	696.61	0.00	0.00	4,462.39
22 - RENTAL SECURITY DEPOSITS	240.00	0.00	0.00	0.00	0.00	240.00
23 - VA - HOLIDAY HAPPENING	3,728.73	0.00	0.00	0.00	0.00	3,728.73
Totals	205,276.25	0.00	19,955.16	22,024.08	0.00	203,207.33

Adult Education – July 2023

In discussion with Mother Robin, we thought that one of our Adult Education offerings for this Fall could focus on topics that could enhance our experience of our Sunday worship. One recommendation is to explore the signs, symbols, and ritual actions of our Sunday Eucharist. Another recommendation is to reflect on the prayer “Our Father”. Mother Robin and I also agreed that we would like to have at least one education offering that would be in person as opposed to all of our offerings being via zoom. We were encouraged by the response to the newcomers session that we recently offered.

If we are to have an in person offering, there are several questions that we need to consider. Should we offer this on Sunday morning? If so, at what time - 9:00 or after the 10:00 service? If after the 10:00 service, should we have it in one of the rooms downstairs (like the session we had for newcomers last month) or in the social hall (like Father Regis did just prior to the pandemic). How frequently should we provide these sessions – weekly, monthly, quarterly? Or should we conduct these sessions on a weekday? If on a weekday, what time would be most convenient for people to attend and what room would we use?

We continue to have one ongoing Bible study group meeting on Tuesday mornings at 11:00 facilitated by Deacon Darrell. This group has just begun studying the book of Genesis. Deacon Darrell wrote about this in the June 25 edition of the Navigator where he extended an invitation to anyone who might be interested in joining.

The Modern Episcopalian group will resume in the Fall and I will have an announcement in the Navigator and will also make an announcement at our Sunday service a couple of weeks prior to the beginning of the zoom meetings. Also, the books that we will be using for this group have been purchased and will be made available in the Narthex.

Children and Youth Report
July, 2023

Jake Hills and Nate Boyd will each be awarded \$500 in scholarship. Jake will be a new recipient and Nate will be a renewal scholarship.

The current balance of the scholarship fund as of June 8 is \$9,171.

Sunday School is still looking for volunteers, both as teachers and doorkeepers.

Respectfully submitted,
Ruth Horton

Vestry Fundraising Report

July 10, 2023 (for June)

Fundraising for June was as follows:

Rentals:

2023 Budget Target - \$15,000

Current Period - \$2,560. Year to date - \$13,178. Budget difference \$5,678. +

- # of Regular (weekly) Renters – 4
- # of single event rentals – 2; One week during day – Act One

Grocery Cards: 2023 Budget target - \$2500

Sales needed to make budget each month: \$3750

Profit of **\$208.33*** needed per month to make budget of \$2500.

Month	Total Sales	Profit for month	Profit to Date	YTD Budget	YTD budget difference
Jan	\$950.	\$56.75	\$56.75	\$208.33	(-\$151.58)
Feb	\$925.	\$45.25	\$102.00	\$416.66	(-\$314.66)
March	\$1890.	\$94.25	\$196.25	\$624.99	(-\$428.74)
April	\$2850.	\$140.50	\$336.75	\$833.32	(-\$496.57)
May	\$1910.	\$ 95.50	\$432.25	\$1041.65	(-\$609.40)
June	\$2400	\$120.00	\$500.25*	\$1248.98	(-\$749.73)

Need to check this #

As of 6/27/23, Kuhns card inventory was down to about \$300, though on 7/3/23 Katie reported that someone was purchasing the remaining cards. It was unclear if that had yet occurred.

The last allotment of Kuhn's cards was purchased July 2022. A new allotment would cost \$2000.

Katie also indicated that GE cards need to be reordered soon at a cost of \$5100. The last time GE cards were ordered was April 2023. I sent out an email to vestry on 6/27/23 relating this information and asking for input on how to proceed. The vestry members who responded all were in favor of discontinuing Kuhns, and reordering Giant Eagle cards. Katie was notified on 6/29/23 that she should go ahead and reorder GE cards but to discontinue the practice of purchasing Kuhns cards. Notice of discontinuation of Kuhns cards was sent on 7/5/23 to be included in The Navigator grocery card blurb for 7/6/23, however, this information was somehow edited out. **Correction:** 7/12/23 - Notice of Kuhns card discontinuation was not edited out of Navigator blurb as previously stated. Katie did not receive it as it was erroneously left in my draft emails rather than sent.

Moving forward, I will continue to promote card sales via The Navigator and monitor monthly sales posted in financials. If a significant decrease in sales occurs, vestry may want to consider whether this is a viable fundraiser for the next budget year, and if so the budget target should be reduced. Church members should be notified in advance should this program be discontinued in the future.

Over the past 6 months sales have averaged \$1821 per month with an average profit of \$83.38mth. If we continue along these lines, our profit by the end of December 2023 should be around \$ 1000. This is considerably below our budget target of \$2500 but still a notable profit for a relatively easy fundraiser.

Other Fundraising:

A few fundraisers were talked about this month:

1. **Fundraiser at Stack'd** – Based on 6/12/23 vestry input to proceed with this fundraiser, I contacted “Lauren” at Stack'd and scheduled Wednesday, September 27th. People can go to the restaurant for lunch, dinner or take out on this date and can mention St. Brendan's or show a flyer (physical or on phone) to the waitress so that we get credit for the sale. We get 20% of sales for the day. A flyer was provided which I will copy and have available on the narthex table beginning early August. Promotion with flyer will be via The Navigator, Facebook page and website. People will be encouraged to post the event on their social media pages as well.

2. **St. Brendan's Oldies Concert (name to be determined)**
 - o I met with Donna Aiello on 6/22/23 to work do some preliminary planning.
 - o Donna has been in touch with our vocalist, Keely Singer and they have set the date for the concert for Thursday, September 7, 2023. Doors will open at 6 pm – performance from 7-8:30. The event should be concluded by 9 pm. Keely has agreed to do oldies show featuring music from the 60s and 70s. Fee is \$300. Donna met with Keely on 6/30/23 to look at the space and discuss details. She will bring her own sound system which will provide surround sound in the parish hall.
 - o Donna notified Marilyn Mulvihill of the event date in order to avoid potential rental schedule issues.
 - o I applied for a Special Occasion Permit from the PA Liquor Control Board so that we can sell wine. I received the permit the next day online. It does require that we notify Franklin Park Police of the event (a week prior) and a form was provided to send/give them.
 - o On 7/7/23 I received a call from the Allegheny Co Treasurer's Office (John Weinstein) just to let us know that we will need to pay a tax of 7% for wine sales at our event.
 - o Advertising for the event will begin the week of July 9th via church announcements, items in The Navigator; website; Facebook page. Tom will be asked if he can post in the publications he typically uses for St. B's events. Church members who live in 55+ neighborhoods will be asked to post on digital and physical message boards and flyers will be posted around surrounding neighborhoods. Tickets will be \$15 for advance sales; \$18 at the door and will include appetizers (cheese;crackers;vegetables;dip) ice tea; lemonade; raffle basket ticket.
 - o Call for raffle basket donations will be in the July 9th Navigator and during church announcements. Sign up for basket donations will be on narthex table.

Next steps will include flyer and ticket design and printing; lawn banner design/order; recruiting church members to help with the event. Help with flyer and banner design is currently needed.

****One area that keeps coming up is related to the need to offer a way for people to purchase and pay for tickets online. People generally don't tend to pay for things with cash or check anymore and it may be advantageous for us to explore alternatives for this and future fundraisers. I did contact Annemarie, and she thought it was likely possible to provide online ticket sales through the website with payment via Tithe.ly, but it would take some time to figure it out. Vestry input and assistance in this area would be helpful as would require some research (on payment options) as well as**

possible technical expertise with website design. Any suggestions would be appreciated on how to make it possible to purchase tickets online and provide payment via credit card, or other means.

3. **Holiday Happening** - Donna Aiello held a meeting with various people interested in helping with this year's event. The goal for cookies is 1000 dozen and these will be housed in the parish hall, the same as last year. A seating area for parents watching vocal performers will be set up to avoid crowding around the cookie area. Plans for the gift card raffle and advertising were also discussed. Vendor forms have been sent and some have already been returned.

4. **Pancakes with Santa**

I met with Saundy Waseleski on 6/24/23 to make preliminary plans for this event. Tentative date for this event is December 9th.

BFF Fund - \$2847 to date for 2023 – Total BFF funds - \$23806.21

A weekly item continues to be in The Navigator and the bulletin to maintain awareness of BFF and to encourage donations.

Respectfully submitted by Chris Botti

Vestry Report – July 10, 2023

Membership

Greeters:

Vestry persons-on-duty continue to assist our greeter team with greeting people at the doors and directing visitors to the welcome table. This has been especially helpful over summer as greeter team tends to be shorthanded. Perhaps this duty should be added to the document related to responsibilities of vestry-on-duty.

Caring Cards Ministry:

Caring Cards volunteers sent 8 cards to church members during the month of June. The prayer list and “word of mouth” continue to be primary means to determine who should receive get well and thinking of you cards. Some glitches have occurred when attempting to coordinate 8 and 10 o'clockers signatures on a single card, but these will be worked out as this ministry continues to be an evolving process.

Respectfully submitted by Chris Botti

Outreach Report

July, 2023

Adopt-a-Highway - On June 17 7 people collected 14 bags of trash at the Camp Horne interchange.

St. Brendan's is due to make sandwiches for the Neighborhood Resilience Project on Saturday, July 15th and September 23.

The Justice Ministry will be collecting gently used clothes for summer/ early fall for young children through adulthood at a later date.

The Justice Ministry also anticipates do a school supply drive on behalf of two schools The hope is that we will fill 50 backpacks like we did last.

Garden of Hope - To date, 25 bags of leafy greens and some zucchini have donated to the North Hills Food Bank.

CRIES donations in June:

Brother's Brother Foundation	\$180
Whole Planet Foundation	\$428
Doctors without Borders	\$428
Greater Pittsburgh Community Food Bank	421
Brother Andre's Café	<u>\$421</u>
Total	\$1878

Their next meeting will be July 16, 2023.

Respectfully submitted,
Ruth Horton

Worship Committee - July 2023

To help make it easier to navigate in the BCP during the services, we have now added ribbons to the BCP's to help people move with less effort from section to section. There were some who complained that it was hard to quickly go from one section to another and this should help eliminate that issue.